

Information Sheet for Business Partners pursuant to Art. 13 & 14 GDPR

1. Data Controller

m-tec mathis technik gmbh
Otto-Hahn-Str. 6
79395 Neuenburg

Managing Director: Dr. Michael Meding

2. Contact Details of the Data Protection Officer

E-mail: datenschutz@m-tec.com

3. Purposes and Legal Bases of Processing

Your personal data are processed for the following purposes:

- Initiation, performance and handling of contractual relationships (Art. 6(1)(b) GDPR)
- Fulfillment of legal obligations (Art. 6(1)(c) GDPR)
- Legitimate interests, in particular communication and maintenance of the business relationship (Art. 6(1)(f) GDPR)

4. Recipients or Categories of Recipients

Your data may be shared with the following recipients or categories of recipients:

- IT service providers
- Tax advisors and auditors
- Banks and payment service providers
- Authorities in accordance with legal requirements

5. Data Retention Period

Your personal data will be retained for the duration of the business relationship and thereafter in accordance with statutory retention periods.

6. Your Rights as a Data Subject

You have the right to:

- **Access** your stored data (Art. 15 GDPR)
- **Rectify** inaccurate data (Art. 16 GDPR)
- **Erase your data**, insofar as no legal obligations prevent this (Art. 17 GDPR)

- **Restrict** processing (Art. 18 GDPR)
- **Object** to processing (Art. 21 GDPR)
- **Data portability** (Art. 20 GDPR)

To exercise any of these rights, please contact the data controller named above.

7. Right to Lodge a Complaint with a Supervisory Authority

You have the right to lodge a complaint with a data protection supervisory authority if you believe that the processing of your personal data violates the GDPR.

8. Sources of Data (pursuant to Art. 14 GDPR)

If we did not collect your data directly from you, they originate from:

- Public registers (e.g. commercial register)
- Third parties entitled to disclose your data (e.g. referrals, partner companies)

9. Automated Decision-Making and Profiling

No automated decision-making or profiling takes place.

This information sheet is provided for your transparency and informs you about how we process your personal data in the context of our business relationship.